



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
AWANTIPORA, KASHMIR**

Re-Tender Notice for Annual Rate Contract (2019 -2020) for Sanitary Items

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed tenders affixed with revenue stamp of Rs. 5/- are invited from the interested and eligible firms/authorised dealers/suppliers and manufacturers for **Annual Rate Contract (2019-20)** "For **supply of Sanitary items** as mentioned in the **Annexure–I & II** of this tender notice to the Islamic University of Science and Technology, Awantipora. The tender document can be obtained from the office of **Assistant Registrar (Procurement & Stores)** or can be downloaded from the University website: www.islamicuniversity.edu.in against DD of **Rs. 500/-** (non-refundable) favouring Islamic University of Science and Technology, Awantipora Pulwama (J&K) as cost of the tender document and to be submitted by or before **22-05-2019** (2.00pm). Terms and Conditions apply.

Sd/-

**Assistant Registrar (Procurement & Stores) /
Member Secretary Central Purchase Committee.**

No. IUST/Reg/P&S/Tender/19/485

Dated: - 14 -05-2019

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding document. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

GENERAL TERMS & CONDITIONS

1. The bidders who have already submitted tenders against Tender Notice No. IUST/Reg/P&S/Tender/19/433 Dated: - 26 -04-2019 are required to apply afresh, however, they are exempted for EMD and Tender Fee.
2. The bidders shall have to quote the percentage (%) of discount on Maximum Retail Price (MRP) and rates of the items in INR, inclusive of all taxes, freight and GST of the items mentioned in Annexure I & II respectively.
3. The tender duly completed and signed shall be submitted in a sealed envelope upper-scribed **“Tender for Annual Rate Contract for supply of Sanitary items”** shall be addressed to the **Assistant Registrar (Procurement & Stores)** Islamic University of Science and Technology, Awantipora Pulwama and shall be submitted on or before **22-05-2019 (2.00 pm)**
4. The intending bidders shall have to paste transparent tape on the rates quoted by them in Indian Rupees (INR) only both in figures and in words FOR IUST Stores Awantipora, inclusive of all taxes, freight, and GST. In case of a discrepancy, the amount quoted in words will be taken as final.
5. The Tender should be accompanied with Earnest Money Deposit (EMD) of **Rs. 5000/- (Five Thousand only)** in the shape of FDR/CDR of any scheduled Bank drawn in favour of “Islamic University of Science and Technology”, payable at Awantipora, Pulwama (J&K).
6. The rate contract is valid till **31st March, 2020**.
7. The supply, transportation, etc. of the items shall be sole responsibility and at the risk of the firm till the acceptance by the University.
8. The supplied items made under this tender will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such event, the EMD shall stand forfeited and the extra cost incurred in arranging the supply from the alternative sources shall also be recovered from the defaulting supplier apart from initiating the proceedings for blacklisting.
9. The University reserves the right to reject or accept any Proposal without assigning any reason or at any time cancel or withdraw the tender. The University also reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items are not affected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
10. In case of any dispute the jurisdiction will be courts at Srinagar only.
11. The EMD may be forfeited:
 - (a) If a Bidder withdraws its bid during the period of bid validity.
 - (b) If at any stage it is proven that the information given by the bidder is incorrect.
 - (c) In case of a successful Bidder, if the Bidder fails:
 - to execute the supply within the stipulated time.
 - if the items are not as per the specifications.
12. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
13. Tenders received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.

14. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
15. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest bidder or call for new bids.
16. Bidders are supposed to supply the sample of items (wherever mentioned). Without samples no tender shall be entertained.
17. Bid price should be without over writing; however minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words shall be accepted.
18. The supply order shall be placed as per the requirement of the University.
19. No Advance will be paid against the order placed by this office.

Compulsory Documents to be placed in the tender:

- a. GST Registration.
- b. EMD of Rs. 5000/-
- c. DD of Rs. 500/-
- d. Experience proof documents in shape of supply orders of similar nature of Work if any
- e. Proof of legal status.
- f. PAN Card

Award of contract

- a. Contract shall be awarded to the bidder whose bid is commercially, technically responsive and offered at lowest evaluated price (item wise).
- b. Successful bidder shall be informed about the award of the contract where in terms and conditions of supply shall be incorporated.

Payment

- a. 100% payment shall be made against delivery of items, successful verification/inspection of items by the University Verification Committee.

I/We hereby declare that the information furnished in this tender document by us is true and correct and also we have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. In case the provided information is found incorrect at any stage, the University may take appropriate action as warranted.

Name and sign of the authorized person of the firm along with seal.

Place:

Date :

Annexure – I

SL.NO.	Name of the item	SPECIFICATION/Sample Required	To be filled by the bidder	
			Make/Brand/model quoted by bidder	% of discount offered on MRP
1.	Bath Soap	Standard		
2.	Aero Pocket Freshners (Air Freshners)	75g (Odonil)		
3.	Toilet cleaner	500 ml		
4.	Room freshener	500 ml		
5.	Phenyl	1 ltr .pack		
		5 ltrs pack		
6.	Liquid soap	Hand wash soap, with antiseptic, 200 ml		
7.	Floor cleaning brush small/Big (pocha Wiper)	long steel rod with pocha blade (21 inch)		
8.	Floor disinfectants	500 ml		
9.	Glass Cleaner	500 ml		
10.	HCL Acid	1 ltr.		
11.	Naphthalene balls	1 kg packet non Granite		
		1 kg granite balls		
12.	Tissue box	face tissues (100 tissues /pack)		
13.	Harpic Blue	1 ltr .pack		
14.	Harpic Red	1 ltr .pack		
15.	Lizol	1 ltr .pack		

Annexure - II

SL.NO.	Name of the item	SPECIFICATION/Sample Required	To be filled by the bidder	
			Make/Brand/model quoted by bidder	Rates in INR (inclusive of all charges including GST.
1.	Tat Poucha	3 x 3 Ft (Sample Required)		
2.	Brooms	Small broom with medium handle (Sample Required)		
3.	Brooms (small)	Sample required		
4.	Masks	Superior (Sample Required)		
5.	Bathroom Towels	Superior (Sample Required)		
6.	Towels for chairs	Superior (Sample Required)		
7.	Mugs plastic	1 ltr		
8.	Buckets	20 ltrs		
9.	Hand Gloves	Sample Required		
10.	Commode Brush	Sample Required		
11.	Dust Pan	Sample Required		
12.	Sink brush	Sample Required		
13.	Dusting Cloth	(i) 12inch x 12 inch (ii) 18 inch x 18 inch		
14.	Brooms with long stick	Sample Required		
15.	Lime	15 KG bag 20 Kg bag		
16.	Dustbin with pedal	15 ltr		
		50 ltr		

Note:

- (i) Rates shall be quoted for reputed brands only like
 - (a) Dettol, Lifebouy, Vim, Odonil, Harpic, Collin, Hatric, Hit, etc.
 - (b) Simridhi, Neelkamal, Paras, Samrat, etc.